

PALMERSTON AND LITCHFIELD SENIORS ASSOCIATION INC. (PLSA)

OF03 NOMINATION MANAGEMENT TEAM MEMBERSHIP

I _____, as a financial member of the Palmerston and
(Name in full)
Litchfield Seniors Association Inc. (PLSA), hereby advise that I wish to stand for the
following position on the Association's Management Team:

- President;
- Vice President;
- Secretary;
- Treasurer; or
- Public Officer.

In signing this document, I signify my willingness to stand for election if necessary and abide by the PLSA's Constitution and By Laws.

In addition, I agree to obtaining a National Police Clearance Certificate, specifically complying with Section 30 and Section 40 of the Associations Act 2003 as in force at the 17 July 2022; in particular I note that, I am not an associate of a disqualified person; means the spouse, business partner or business associate of the person who is disqualified for a period of 5 years from the date the disqualification was made.

_____ (Applicant's Signature)	_____ (Application Date)
_____ (Proposer's Name)	_____ (Proposer's Signature)
_____ (Seconder's Name)	_____ (Seconder's Signature)

NOTE:

Both the person who proposes and seconds this application must be current financial member of the Association's Committee/s.

Having completed the Nomination Management Team Membership form and received my National Police Certificate, I will lodge these documents with the Association's Secretary, 7 days before the AGM or immediately if filling a casual vacancy.

Form:	OF03 – Nomination For Management Team Position	Version 4.6		
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ALL applicants applying for a Management Team Position MUST undertake a Criminal History Check – Name Check. See information for applicants below.

Information to Applicants:

In accordance with the By-Laws of the Palmerston And Litchfield Seniors Association Inc. (PLSA), all prospective applicants applying for a Management Team Membership **MUST:**

Complete Form OF03 - Nomination For Management Team Position; and

- (1) Visit a Northern Territory Police Station and pick up a Criminal History Check – Application.
- (2) Complete the Criminal History Check – Application and under Section A – Details of Applicant, tick the box **Volunteer**, submit the form to the Police for processing and pay the requisite fee.

Note: The Criminal History Check form will need completing by the Association (President, Vice President or Public Officer) before it is lodged with the Police or Safe NT.

The National Police Certificate, when issued may be posted to the Palmerston And Litchfield Seniors Association Inc. or direct to the applicant.

- (3) Ensure the National Police Certificate and your Nomination form for Management Team Membership is submitted in a timely manner to the Secretary 7 days before the General Meeting / Annual General Meeting where the application is being considered.

NOTE: National Police Certificate checks can take up to four to six weeks to be processed by the Police.

- (4) **What if I have a National Police Certificate or Ochre Card (or equivalent)?**

If you currently hold a National Police Certificate or Ochre Card or its equivalent which **has an issue date less than 24 months (2 years)** from the General Meeting / Annual General Meeting date where the application is being considered; the original or certified copy can be presented to the Secretary and is deemed satisfactory.

- (5) **NOTE:** If the applicant is elected to the Management Team and has a receipt for the Criminal History Check, the Association **WILL** reimburse the applicant for their out-of-pocket expenses upon receiving the receipt.

NOTE: All unsuccessful applicants not elected to the Management Team will not receive a reimbursement for their Criminal History Check.

- (6) Ensure you have received from the Secretary / Public Officer prior to completing this Nomination Form a copy of the Role Description for which you are applying.

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