# PALMERSTON AND LITCHFIELD SENIORS ASSOCIATION INC. (PLSA) 

## 0F28. 2

WITNESS REPORT
The Witness Report is utilised in conjunction with Form OF28.1 - Incident Report and will provide the PLSA with information to assist in the resolution of an incident.

| Witness Name: <br> (one Witness Form for each witness) | Christian Name: |  |
| :--- | :--- | :--- |
|  | Surname: |  |
|  | Contact Telephone Number: |  |



## Witness Statement

| Describe the incident that you witnessed: <br> (Please outline how the incident occurred and what you saw, including what action PLSA Committee personnel undertook) |  |  |
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| Form: | OF28.2-Witness Report | Version 1.5 |  |  |
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| Updated: 01 January 2023 | Updated By: Public Officer | Review Date: 31 January 2024 | Approved: PRSC Mgt. Team | Page 1 of 2 |
| PLSA\Administration Update 2023lOperation Forms 2023 | Palmerston and Litchfield Seniors Association Inc. (PLSA) |  |  |  |

## PALMERSTON AND LITCHFIELD SENIORS ASSOCIATION INC.



## PLSA ADMINISTRTION

| Date Received by President: | $/ 2023$ |
| :--- | ---: |
| Date addressed by Committee Meeting: | $/ 2023$ |
| Incident Report Number: |  |


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| :--- | :--- | :--- | :--- | :--- |
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